



LIVE LIFE WELL PROGRAMS HEALTH CARE & BENEFITS DIVISION

Dear Fellow State Plan Member,

The State of Montana Benefit Plan (State Plan) Wellness Program is pleased to present the ***Healthy For Life*** weight management SELF-STUDY program. The Healthy For Life SELF-STUDY program is designed to assist members who are interested in working on their own to take control of their weight and be ***Healthy For Life!***

Congratulations on taking this important step towards a better future for yourself and your loved ones. We have an exciting program that you will tailor to meet your individual needs.

Take some time now to think of what you'd like to accomplish as you move through the program, and that you devote the time necessary for success. **You will set 3 initial goals for yourself.**

1. The first goal should relate to weight management.
2. The second goal should relate to exercise.
3. The third goal should relate to another healthy habit of your choice (sleeping, tobacco cessation, stress, spirituality, etc.).

Please read the following pages carefully. You will note that the benefits available through the self-study program are not the same as those that were available in the intensive program that was originally offered. Self-study is currently the only option available for the Healthy For Life program.

Again, welcome to Healthy For Life! If you have any questions at any time during the course of the program, please the Health Care & Benefits Division (HCBD). We are happy to help.

This program was developed by:

Kim Pullman, RD, LN
Wellness Program Manager

Guidelines for Participation

Healthy For Life (HFL) Weight Management Program – SELF STUDY MODULE

The Healthy For Life (HFL) Program is for members who are ready and able to devote the time needed for successful lifestyle change, and are members of the State of Montana Benefit Plan (State Plan) the age of 18 or older. **It is very important for the integrity of the program and required for end-of-program reimbursement that you follow it on schedule** – webinars once per week for the first sixteen weeks, etc. The time between webinars is necessary for you to build skills and work on your goals. The features available through the self-study program are unlimited – you may work through the program, download the resources and view the webinars as many times as needed.

Where do I begin?

1. Visit <http://benefits.mt.gov/HealthyForLife> and review all program information. Download the Guidelines for Participation for SELF STUDY.
2. **Have a health screening or put a copy of your most recent health screening results** from a recent screening that took place prior to beginning the self-study module into your binder or notebook. You will need this at the end of the program if you request reimbursement, and they are also a great way to track changes in your health due to your HFL activities.
3. Be sure to **notify your doctor** that you are participating in this benefit.
4. There are 16 pre-recorded weekly sessions, 6 monthly sessions, and 1 graduation session. **Schedule each of the HFL webinar sessions on your calendar.** Schedule a consistent time that will work for you to watch the webinars each week for 16 consecutive weeks. Do the same for the monthly webinars. *Choose dates that work for you, you can start the program any time, but watch them at the pace specified. It is tempting to go more quickly, but the time between is very important for you to work on your goals and build your skills.*

Please note that the specific dates and additional requirements given during the recorded webinars will not apply to you. Since this was recorded in a live setting, it will be up to you to translate the information given for your self-study use. Each webinar will be one hour or less and conducted on the Internet in a recorded format. Here is an example of a schedule for the program.

Weekly Webinars & Surveys

- 1) August 1
- 2) August 8
- 3) August 15
- 4) August 22
- 5) August 29
- 6) September 5
- 7) September 12
- 8) September 19
- 9) September 26
- 10) October 3
- 11) October 10
- 12) October 17
- 13) October 24
- 14) October 31
- 15) November 7
- 16) November 14

Monthly Webinars & Surveys

- 1) December 21
- 2) January 18
- 3) February 15
- 4) March 21
- 5) April 18
- 6) May 16

Graduation Session & Survey

- 7) June 20

5. Please download all program materials from <http://benefits.mt.gov/HealthyForLife> - scroll down under "Resources" and "Weekly/Monthly Webinars" and have them with you for each webinar. You should have:
 - Guidelines for Participation (this document).
 - A copy of a intake-tracking booklet or access to a web site that helps you track this information. Some examples of free food and calorie tracking web sites are given in the first weekly presentation. If you use a Fitbit or other fitness tracker, their website may also support food tracking.
 - A copy of the webinar slides.
 - Weight Management Chart.
6. Schedule at least three hours per week to exercise (as appropriate). Exercise can take any form you choose, but you should include a combination of cardiovascular (aerobic) exercise, strength training and flexibility.
7. On the date that you choose, **begin to watch the webinars, following the instructions given** during the webinars to begin with the food and fitness log and weight chart.
8. **Complete the survey immediately after each webinar to document "attendance."** Links for each weekly and monthly webinar and their associated surveys are included at <http://benefits.mt.gov/HealthyForLife>.
9. Depending on your needs, you may want to schedule health coaching or counseling. This is not required, but can help you achieve your goals or tailor the HFL program to better suit your needs. You can find more information about health coaching here: <https://benefits.mt.gov/Live-Life-Well/Health-Coaching>; or about the Employee Assistance Program here: <https://hr.mt.gov/programs/EAP>
10. After completion of the program, **complete another health screening** and document those results.
11. To earn the Live Life Well Healthy Weight Incentive, you must have lost 10% weight loss or be at a normal BMI, participated in HFL for at least 4 months (documented by the dates you complete each of the first 16 surveys), and engaged/provide documentation that you engage in regular physical activity. You can find instructions for how to earn the Healthy Weight Incentive here: <http://benefits.mt.gov/Live-Life-Well/Wellness-Programs/Weight-Management>.



For Questions

Live Life Well

State of Montana Benefit Plan Wellness Program

Telephone: (406) 444-7462 ~ Toll Free: (800) 287-8266

E-mail: benefitsquestions@mt.gov



The State Plan offers the Healthy For Life program to all enrolled plan members and their enrolled spouse/domestic partner. If you are unable to participate in any of the health-related activities of the Healthy For Life Program, you may qualify for a reasonable accommodation. To request an accommodation, contact the Health Care & Benefits Division (HCBD) at (800) 287-8266, TTY (406) 444-1421, or email benefitsquestions@mt.gov. We are required by law to maintain the privacy and security of your personally identifiable health information. For more information, review the Plan's Notice of Practices at: benefits.mt.gov/_docs/Resources/Notice-of-Privacy-Practices-10.2024.pdf.