



HEALTH CARE & BENEFITS DIVISION

February 14, 2024

Understanding Your Benefits

Flexible Spending Account (FSA) Year End Reminders

2023 FSA Claims Must Be Submitted by April 30, 2024



[Watch the video](#) above to learn about year end FSA reminders.

Medical FSA Reminders

- **Submit 2023 claims by April 30, 2024** (120 days after the end of the Plan Year). Claims incurred in 2023 will not be reimbursable if they are submitted after April 30, 2024.
- **Do not use your FSA debit card to pay for 2023 Plan Year claims.** You may not use your debit card to pay for services received during the prior calendar year regardless of the excess funds in your prior year Medical FSA.
 - Submit 2023 claims online through the [ASIFlex app](#) or by submitting a [hard copy reimbursement form](#).
 - Only use your ASIFlex debit card for current year transactions.

- **A maximum of \$610 of unused contributions at the end of Plan Year 2023 will be rolled over to Plan Year 2024.** Any remaining funds over the \$610 rollover will be forfeited if a 2023 claim is not submitted before April 30, 2024.
 - Rollover funds become available for the new Plan Year on January 1, however those funds cannot be used for prior year services after the 120 day claim submission deadline.
 - If you qualify for rollover but have not elected to contribute to Medical FSA for 2024, a monthly administration fee of \$2.15 will be applied to the rollover balance each month there is a qualifying balance.

Dependent Care (Day Care) FSA Reminders

Reminder: the Dependent Care FSA is to reimburse for work related dependent day-care expenses. It is not used for reimbursement of medical expenses.

- **Submit 2023 Plan Year claims by April 30, 2024** (120 days after the end of the Plan Year).
- **Unused funds are forfeited at the end of the Plan Year.** Rollover is not allowed for Dependent Care FSA.
- **Failure to submit claims within 120 days will result in any available contributions being forfeited.**



Need a refresher on FSA Basics?

Watch the [Understanding Flexible Spending Accounts Overview](#) on-demand presentation.

If you have questions contact ASI Flex at (800) 659-3035, asi@asiflex.com, or visit asiflex.com.

STATE OF MONTANA HEALTH CARE & BENEFITS DIVISION

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ATENCIÓN: si habla español, tiene a su disposición servicios gratuitos de asistencia lingüística. Llame al 1-866-270-3877 (TTY: 711).

ACHTUNG: Wenn Sie Deutsch sprechen, stehen Ihnen kostenlos sprachliche Hilfsdienstleistungen zur Verfügung. Rufnummer: 1-866-270-3877 (TTY: 711).

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